

RIVERDALE BOARD OF EDUCATION  
RIVERDALE, NEW JERSEY

September 21, 2016

7:30 p.m.

**MINUTES FOR PUBLIC BUSINESS MEETING**

- I. Board President, Mr. Charles Sheridan, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on September 21, 2016. The meeting was opened at 7:37 p.m. with a flag salute.
- II. Mr. Sheridan, Board President, made the required announcement regarding notification of this meeting to the public  
The Notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Workshop/Action Meeting in a legal advertisement in the Suburban Trends (May 1, 2016) and The Record (May 1, 2016) with copies posted in the Riverdale School, Municipal Building, Town Library, faxed to the Suburban Trends and the Record, and filed with the Clerk of the Borough of Riverdale.  
I direct that this public announcement be entered in the minutes of this meeting.
- III. ROLL CALL taken by Mrs. Andreniuk  
Present: Charles Sheridan, June Carelli, Andrew Oliveri, Kelly Norris, Marybeth Miller, Jessica Muzzio-Rentas, and Michael Kheyfets  
Absent: none
- IV. Also Present: Mrs. Vicki Pede, Superintendent and Mrs. Debra Andreniuk, Business Administrator/Board Secretary
- V. Recognition of visitors: there were three (3) members of the public present for the meeting.
- VI. Oral Communication on Agenda Items only: None
- VII. Approval of Routine Items

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve A

Discussion: None

- A. It is recommended by the Superintendent of Schools that the Board of Education approve minutes for the following meetings:

Workshop Meeting	August 17, 2016
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Yes: 7 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve B

Discussion: None

- B. It is recommended by the Superintendent of Schools, upon the certification by the Business Administrator, that the Board of Education approve the payment of the following bills and claims:

Payroll for the period ending August 31, 2016	\$41,853.32
Payroll for the period ending September 15, 2016	\$131,701.79
Bills List dated September 21, 2016 (warrants #14841 through #14910)	\$169,087.95
Health/Prescription plan premiums (SEHBP) for September 2016	\$70,839.07
Cafeteria Account for the period ending August 31, 2016	\$5,409.00
Hand Check #1199 PSE&G	\$318.73
Hand Check #1200 Reissue	\$2,849.00

Hand Checks #1201- #1205	\$3,780.45
Hand Check #1206 Postage	\$2,000.00

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve C

Discussion: None

- C. It is recommended by the Superintendent of Schools that the Board of Education approve the attached line item transfers for July 2016.

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve D

Discussion: None

- D. It is recommended by the Superintendent of Schools that the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending July 31, 2016 and has determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C.6A-16.10(c)3 and 4; and certifies that in accordance P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education

Yes: 7 No: 0 Abstain: 0

VIII. Committee Reports

Committees	Chairperson	Reports
Finance	Charles Sheridan	No Update
Policy	Marybeth Miller	Meeting 9/29 at 6:30
Education	June Carelli	No Update
Personnel	Michael Kheyfets	No Update
Negotiations	Kelly Norris	Met with Mediator and it was not productive
Buildings and Grounds	Andrew Oliveri	Facilities Audit (in drives) requested Hard copy Red Hawk Quote repair \$5,401 Red Hawk Quote Replacement \$9,490 Looking into a chemical solution to combat the geese droppings in the sports fields.
Transportation	Jessica Rentas	Meeting 9/29
Pompton Lakes Negotiations	Michael Kheyfets	No Update
Pompton Lakes Liaison	Kelly Norris	Meeting last week

IX. Approval of New Business Items

**FINANCE**

**F04-17.** Approved 9/7/16

**POLICY**

Motion by Ms. Miller, seconded by Mrs. Rentas to approve L08-17

Discussion: None

- L08-17.** It is recommended by the Superintendent of Schools that the Board of Education accept the HIB Report from the Superintendent for the month of August, 2016.

HIB Report Synopsis
0 allegations
0 confirmed

Yes: 7    No: 0    Abstain: 0

**L09-17.** Approved 9/7/16

**L10-17.** Approved 9/7/16

### EDUCATION

**E16-17.** Approved 9/7/16

**E17-17.** Approved 9/7/16

Motion by Mrs. Carelli, seconded by Mr. Kheyfets to approve E18-17

Discussion: None

**E18-17.** It is recommended by the Superintendent of Schools that the Board of Education approve the designation of October 3 – October 7, 2016 as “Week of Respect”, in accordance with Harassment, Intimidation and Bullying regulations for the 2016-2017 school year.

Yes: 7    No: 0    Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve E19-17

Discussion: None

**E19-17.** It is recommended by the Superintendent of Schools that the Board of Education approve the designation of October 17 - 21, 2016 as School Violence Awareness Week for the 2016-2017 school year.

Yes: 7    No: 0    Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Kheyfets to approve E20-17

Discussion: Exactly as discussed last meeting with Charlene Peterson, NJSBA representative

**E20-17.** It is recommended by the Superintendent of Schools that the Board of Education approve the adoption of the following Board Goals for the 2016-2017 school year:

1. Establish a committee to meet with representatives from Pompton Lakes School District to attempt to identify additional shared services opportunities.
2. Prepare a fiscally responsible budget while maintaining the integrity of the district’s academic and extracurricular programs which includes investigating new opportunities for co- and extra-curricular activities and alternative revenue sources.
3. Successful negotiations and settlement of the contract.
4. Investigate opportunities for the Board to become paperless.

Yes: 7    No: 0    Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve E21-17

Discussion: None

**E21-17.** It is recommended by the Superintendent of Schools that the Board of Education approve the adoption of the following District Goals for the 2016-2017

1. Using the PARCC scores as baseline data, demonstrate improvement in student achievement in the areas of Math and Language Arts.
2. Write and implement curriculum that will meet the learning needs of the students.
3. Increase district coordination with Pompton Lakes
  - a. Identify the expectation of what a Riverdale graduate should look like to be successful
  - b. Curriculum

Yes: 7    No: 0    Abstain: 0

Motion by Mrs. Carelli, seconded by Mrs. Rentas to approve E22-17

Discussion: None

**E22-17.** It is recommended by the Superintendent of Schools that the Board of Education approve the disposal of the attached list of obsolete textbooks in accordance with Policy 7300 Regulation 7300.1.

Yes: 7 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve E23-17

Discussion: None

**E23-17.** It is recommended by the Superintendent of Schools that the Board of Education approve up to five (5) Functional Behavior Assessments for the 2016-2017 school year performed by Behavior Analysts of NJ, LLC at a cost of \$175/hour.

Yes: 7 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Kheyfets to approve E24-17

Discussion: None

**E24-17.** It is recommended by the Superintendent of Schools that the Board of Education approve a Neurodevelopmental Evaluation for Student #12861835 performed by Dr. Carotenuto, a pediatric neurologist at a cost of \$400.

Yes: 7 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve E25-17

Discussion: None

**E25-17.** It is recommended by the Superintendent of Schools and Principal that the Board of Education approve the following individuals as library volunteers under the supervision of Mrs. Stefanie Gosse Batory, school librarian, for the 2016-2017 school year, effective immediately:

Names
Madhuri Gadiraju
Aprita (Tina) Patel
Kathryn O'Reilly

Yes: 7 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Kheyfets to approve E26-17

Discussion: None

**E26-17.** It is recommended by the Superintendent of Schools that the Board of Education approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required
10/18/16	Kathleen Paldino	STANJ Fall Conference	Montclair State University	\$35	Yes
10/5/16	Thomas Scheider	Athletic Director	Randolph, NJ	\$0	Yes
3/17/17	Karen Goldberg	Gifted and Talented Conference	West Windsor, NJ	\$219	Yes
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

Yes: 7 No: 0 Abstain: 0

**PERSONNEL**

**P15-17.** Approved 9/7/16

**P16-17.** Approved 9/7/16

Motion by Mr. Kheyfets, seconded by Mrs. Rentas to approve P17-17

Discussion: None

**P17-17.** It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Randolph Hanas as the Late Bus Monitor; Monday through Thursday and Kristen Caufield on Friday for fifteen (15) minutes per day at the contractual rate.

Yes: 7 No: 0 Abstain: 0

**P18-17.** Approved 9/7/16

Motion by Mr. Kheyfets, seconded by Ms. Norris to table P19-17

Discussion: Tabled until after executive session

**P19-17.** It is recommended by the Superintendent of Schools that the Board of Education approve appointments of the following chaperones for the 6th Grade trip to Camp Bernie on October 17th , 18th , 19th at the contractual rate of \$199 per night pending securing appropriate staff:

Chaperone Name
Samantha Baietti
Kelly Fabregas
TBD
TBD

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Ms. Miller to approve P20-17

Discussion: None

**P20-17.** It is recommended by the Superintendent of Schools that the Board of Education approve the addition of the following to the 2016-2017 Substitute List:

Name	Substitute
Catherine Liuzzi	Nurse/Teacher

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mrs. Rentas to approve P21-17

Discussion: None

**P21-17.** RESOLVED that Kelli Cifelli ("Cifelli") be granted a leave of absence under the New Jersey Family Leave Act and the federal Family Medical Leave Act from September 12, 2016 through October 7, 2016, due to the serious health condition of a covered family member. This leave shall be without pay, but with a continuation of medical benefits.

BE IT FURTHER RESOLVED that Cifelli shall return to work on October 10, 2016, or on an earlier return date subject to advance notice to the Riverdale School District administration, whereupon the above leave dates may be administratively adjusted as appropriate; and

BE IT FURTHER RESOLVED that any requests to extend Cifelli's leave of absence shall be made to the Riverdale Board of Education as required by the Collective Negotiations Agreement, which request shall be subject to Board approval and federal and State statutes and regulations.

Yes: 7 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mrs. Rentas to approve P22-17

Discussion: None

**P22-17.** It is recommended by the Superintendent of Schools that the Board of Education approve Graduate Level Course Work in accordance with the terms of their negotiated agreements as follows:

Name	Course	School	Credits	Term
Vicki Pede	Organizational Structure and Processes	Seton Hall	3	Fall 2016
Vicki Pede	Statistical Methods	Seton Hall	3	Fall 2016

Yes: 7 No: 0 Abstain: 0

### **BUILDINGS AND GROUNDS**

**B02-17.** Approved 9/7/16

**B03-17.** Approved 9/7/16

Motion by Mr. Oliveri, seconded by Mrs. Rentas to approve B04-17

Discussion: None

**B04-17.** It is recommended by the Superintendent of Schools and the Business Administrator that the Board of Education approve the disposition of property as allowed by Policy 7300 and Regulation 7300.1, for the following which are obsolete or in disrepair:

Brand	Item	Quantity
Dell	Optiplex 320	10
Dell	Optiplex 330	9
Dell	Optiplex 360	5
Dell	Latitude 1300	1
Dell	Monitor	11
Hyundai	Monitor	1
HP	Printer	1
Ultra	Desktop	1
D-Link	DAP-2590	35
SMART Board	SB660RZ673735	2
Kensington	Laptop Dock	1

Yes: 7 No: 0 Abstain: 0

#### X. Non-Action Items

##### A. Letters and Communications - Charles Sheridan

- Received several promotional magazines
- Mr. Sheridan signed the Board of Education up to sponsor a hole for the Riverdale PBA Golf Outing on October 6, 2016 in support of our local Police.

##### B. Superintendent's Report - Mrs. Vicki Pede

- HIB: 1 allegation, 0 confirmations
- Back to School Night for grades 6-8 was well attended. Mr. Bowe organized the evening and took notes regarding content for continued upward movement.
- Back to School Night for grades PreK-5 is scheduled for Thursday evening, September 22nd beginning at 6:30 in the gymnasium. Again, Mr. Bowe organized the evening.
- Transportation for out-of-district students has not all come in to the Board Office necessitating its removal as an agenda item.

- I spoke with LinkIt! Today regarding the possibility of a free pilot for our district regarding use of data with our PARCC scores. I am being sent additional information that I can share with the Education Committee in determining use for Riverdale. According to the information discussed today, there is a 96% renewal rate of the product.
- Please note that we have had our 2 required fire drills within the first 10 days of school; another type of drill will be held during the month to meet the NJDOE requirement.
- A school climate survey is currently on our website. Note that our work with PBSIS has this as a component.
- Interviews for a school social worker will begin next week.
- School Planning Committee – A lottery was held for membership and letters went out this week to those who had submitted their names.
- Board Only Website Section – We are going to work toward paperless meetings as has been requested. Our plan for the next BOE meeting is to send out packets on Friday and allow the Board access to the BOE only site. We plan on having technology available for individual members on October 19 th .
- Policy Committee Meeting – Currently there are job descriptions and policies that need to be on the agenda.

C. Enrollment as of September 21, 2016

PreK-8	338
PLHS - Tuition	108
Option III	0
Academy/Vo-Tech	7
Out of District	11
Charter	0
Home Instruction	0
School Choice	2

D. Business Administrator's Report - Debra Andreniuk

- Enclosed in your packets is the August invoice for Michael Donow and the running account balance after the invoice is deducted.
- POS Lunch system - the initial student ID/pin number issues have all been worked out and the system seems to be operating smoothly now and can show what the student has eaten.

E. Information and Questions from Board Members

F. Oral Communication

XI. Future Meeting and Important Dates reported by Board President Mr. Sheridan:

October 5, 2016	Workshop/Action Meeting	7:30 p.m.
October 19, 2016	Public Business Meeting	7:30 p.m.
November 2, 2016	Workshop/Action Meeting	7:30 p.m.
November 16, 2016	Public Business Meeting	7:30 p.m.

XII. Executive Session

Motion by Mr. Sheridan, seconded by Ms. Norris at 8:16pm to move the meeting into executive session with action to be taken after.

**WHEREAS**, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

**WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:**

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal, personnel issues and negotiations.
2. The matter discussed will be made public when confidentiality is no longer required.  
Carried by Unanimous voice vote.

XIII. The Board reconvened at 9:14 p.m. to Public Session.

Motion by Mr. Kheyfets, seconded by Ms. Norris to approve P19-17

Discussion: Approving as amended

**P19-17.** It is recommended by the Superintendent of Schools that the Board of Education approve appointments of the following chaperones for the 6th Grade trip to Camp Bernie on October 17th , 18th , 19th at the contractual rate of \$199 per night pending securing appropriate staff:

Chaperone Name
Samantha Baietti
Kelly Fabregas
TBD
TBD

Yes: 7    No: 0    Abstain: 0

XIV. Adjournment

Motion by Mr. Sheridan, seconded by Ms. Norris to approve adjournment from the Public Business Meeting at 9:20 p.m.

Respectfully Submitted,



Debra Andreniuk

**Business Administrator/Board Secretary**